

Subject: SimpleTrials Did You Know about Custom Columns?
Date: Monday, June 30, 2025 at 1:53:30 PM Eastern Daylight Time
From: Trial by Fire Solutions
To: Marissa Moore

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Hello SimpleTrials user,

We hope your journey with SimpleTrials is going well! Did you know that administrators and managers have the ability to customize columns throughout the SimpleTrials system? This allows you to customize your views and collect the exact data you need to manage your study.

Tips for using customized columns for your workspace:

- If the view allows you to customize columns, you will see a 'Customize Columns' button at the top of the workspace
- Any changes made using the customized columns will be study-wide for all users, they are not changed for your personal view only
- When first editing or creating a new column, the system will prompt you to apply these changes to that study only or apply across all studies

Sites

Page 1 of 1 Showing 1 - 8 of 8 Add Site Remove Site Details Site Contacts Map Import Export Customize Columns Copy to other

Country	Site #	Display Name	Principal Investigator	Site Selection Status	Site Participation Status	Location	Primary Study Coordinator	Primary CRA
United S								
United S								
United S								
Australia								
Australia								
Australia								
Canada								
Canada								

Customize Columns

Edit Off
Edit Mode: Off

Name	Visible?	Type / Editor	Width	Style / Background	Scope	Description
Country	☒	Text (single)	Normal		System Default	
Site #	☒	Text (single)	Small	Light Blue	System Default	
Display Name	☒	Text (single)	Large		System Default	
Descriptor	☐	Text (single)	Large		System Default	
Principal Investigator	☒	Text (single)	Normal	Light Blue	System Default	
Site Selection Status	☒	Picklist	Normal	Light Purple	System Default	
Site Participation Status	☒	Picklist	Normal	Medium Purple	System Default	
Location	☒	Text (single)	Normal		System Default	

Within the Add/Edit form, you can add new columns and customize the following:

- *Name, Description, Order, Visible, Width, Style/Background, Type*
- 'Copy to Study' allows you to copy the existing customized column settings from the current study to the indicated target study
- System default columns cannot be removed, but you can edit the 'visible' field to 'hidden' so they do not appear

Add Custom Column/Field : This study only

Use this form to manage custom field attributes.

Name: Feasibility Survey Type

Description: Study 2020-Flu - Sponsor specific FS

Order: 79

Visible?: ☒ Visible ☐ Hidden

Width: ☐ Small ☒ Normal ☐ Large ☐ X-Large

Style / Background: Light Teal

Type: ☐ Text (single-line, 200 char limit) ☐ Text (multi-line, 5000 char limit) ☒ Picklist ☐ Picklist (multi-select)

☐ Date

☐ Number

☐ Decimal Num

☐ System Picklist

☐ System Picklist (multi-select)

Sponsor Feasibility Survey
CRO Feasibility Survey

Save Cancel

If you have any questions or if we can be of any assistance, please contact your assigned client manager (Premium Plus clients) or email us at

customersuccess@simpletrials.com.

Sincerely,

The SimpleTrials Team

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